



# Colorado C-PACE Contractor Registration Form

Companies seeking to obtain CO C-PACE Registered Contractor status are required to complete the C-PACE Contractor Registration Form. **Please be sure to complete all fields marked with an asterisk\***. Note that once your firm is “Registered”, it will be subject to the Registered Contractors Terms and Conditions as described on page 8.

There are 3 options for completing this Contractor Registration Form:

1. The version of Adobe we have provided for this Registration has “fillable fields” which will permit the Registration to be completed electronically and filed online. If your version of Adobe has this feature enabled, this is the preferred approach

**If option 1 does not work for you, please use option 2:**

2. If you **can** use the “fillable fields”, but **cannot** file the form online to CO C-PACE, simply save the file on your computer and email to [kgallagher@copace.com](mailto:kgallagher@copace.com),

**If option 2 does not work for you, please use option 3:**

3. Print the file, fill it out manually, scan and email to [kgallagher@copace.com](mailto:kgallagher@copace.com).

Please feel free to contact me with any questions.

Ken Gallagher  
Manager, Technical Support Services  
[kgallagher@copace.com](mailto:kgallagher@copace.com)  
P: 877.325.1882

Please visit [www.copace.com](http://www.copace.com) for resources.

## I. COMPANY AND CONTACT INFORMATION

(\*Required information)

Company Name\*: \_\_\_\_\_

Company DBA (if applicable): \_\_\_\_\_

Contact First Name\*: \_\_\_\_\_

Contact Last Name\*: \_\_\_\_\_

Title\*: \_\_\_\_\_

Contact Email\*: \_\_\_\_\_

Primary Phone\*: \_\_\_\_\_

Address 1\*: \_\_\_\_\_

Address 2: \_\_\_\_\_

City\*: \_\_\_\_\_

State\*: \_\_\_\_\_ Zip Code\*: \_\_\_\_\_

Website: \_\_\_\_\_

The above contact person by submission of this Form represents that such person is authorized to act on behalf of the Company and confirms for and on behalf of the Company that the Company accepts and agrees to the REGISTERED CONTRACTORS TERMS AND CONDITIONS below.

## II. COMPANY SERVICES

(\*Required information)

Number of Years in Business\*: \_\_\_\_\_

Average annual number of energy efficiency/clean energy projects for the past five years\*: \_\_\_\_\_

What types of energy efficiency/clean energy services do you provide?

(Check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Energy Benchmarking        | <input type="checkbox"/> Project Installation             |
| <input type="checkbox"/> Energy Auditing            | <input type="checkbox"/> Project Integration & Management |
| <input type="checkbox"/> Energy Modeling & Analysis | <input type="checkbox"/> Project Commissioning            |
| <input type="checkbox"/> Project Design             | <input type="checkbox"/> Measurement & Verification       |
| <input type="checkbox"/> Project Development        | <input type="checkbox"/> Retro-Commissioning              |
| <input type="checkbox"/> Other 1: _____             |   |
| <input type="checkbox"/> Other 2: _____             |   |
| <input type="checkbox"/> Other 3: _____             |   |

What building energy improvements does your company offer?

(Check all that apply)

- |  |                                     |
|--|-------------------------------------|
| <input type="checkbox"/> Boilers                     | <input type="checkbox"/> HVAC       |
| <input type="checkbox"/> Building/Energy Management  | <input type="checkbox"/> Insulation |
| <input type="checkbox"/> Systems Cogeneration (CHP)  | <input type="checkbox"/> Lighting   |
| <input type="checkbox"/> Energy Efficiency (general) | <input type="checkbox"/> Roofing    |
| <input type="checkbox"/> Fuel Cells                  | <input type="checkbox"/> Solar PV   |
| <input type="checkbox"/> Geothermal                  | <input type="checkbox"/> Windows    |
| <input type="checkbox"/> Other 1: _____              |                                     |
| <input type="checkbox"/> Other 2: _____              |                                     |
| <input type="checkbox"/> Other 3: _____              |                                     |

### III. COMPANY LICENSES

Registered Contractors must meet Colorado state and/or local licensing requirements applicable to the services offered by the Registered Contractor.

What types of Licenses do you hold?

License #1\*: \_\_\_\_\_

License Name\*: \_\_\_\_\_

License #: \_\_\_\_\_

License Expiration Date\*: \_\_\_\_\_

License #2: \_\_\_\_\_

License Name: \_\_\_\_\_

License #: \_\_\_\_\_

License Expiration Date: \_\_\_\_\_

License #3 \_\_\_\_\_

License Name: \_\_\_\_\_

License #: \_\_\_\_\_

License Expiration Date: \_\_\_\_\_

License #4: \_\_\_\_\_

License Name\*: \_\_\_\_\_

License #: \_\_\_\_\_

License Expiration Date\*: \_\_\_\_\_

License #5: \_\_\_\_\_

License Name: \_\_\_\_\_

License #: \_\_\_\_\_

License Expiration Date: \_\_\_\_\_

## IV. COMPANY CERTIFICATIONS

*(Check all that apply)*

- Certified Energy Auditor (CEA certification by AEE)
- Certified Energy Manager (CEM certification by AEE)
- Building Energy Assessment Professional (BEAP certification by ASHRAE)
- Building Performance Institute, Inc. (BPI professional certification)
- Certified Measurement & Verification Professional (CMVP certification by AEE)
- ENERGY STAR Licensed Professional (State registered P.E. or Architect)
- Project Developer (Certification by Investor Confidence Project)
- Professional Engineer (State registered P.E.)
- RESNET HERS (Home Energy Rater certification by RESNET)
- LEED AP  
(Leadership in Energy and Environmental Design Accredited Professional by USGBC)

*(Other licenses or certifications not listed above)*

- Other 1: \_\_\_\_\_
- Other 2: \_\_\_\_\_
- Other 3: \_\_\_\_\_

## **V. STAFF RESUMES**

Please attach resumes of at least one (1), but not more than three (3) licensed in-house staff or sub-contractors.

## VI. REFERENCES

*Please provide three (3) client/customer references below:*

### Reference #1

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Type: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### Reference #2

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Type: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### Reference #3

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Type: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## REGISTERED CONTRACTORS TERMS AND CONDITIONS

Colorado Commercial Property Assessed Clean Energy Program (“C-PACE”) offers to the C-PACE community a database of service providers and other vendors who indicate an interest in C-PACE related contracts by registering with C-PACE (“Registered Contractors”). As a condition of registration, each Registered Contractor agrees to the following:

Each Registered Contractor shall (a) provide true, accurate, current and complete information as prompted by the registration form when registering; and (b) update and maintain the truthfulness, accuracy and completeness of such information. Registered Contractors are not verified, vetted, endorsed or ranked. C-PACE reserves the right to remove a Registered Contractor from the database for any reason or no reason.

Registered Contractors shall be and remain licensed, authorized to conduct business, and in good standing in all jurisdictions in which it conducts business including the State of Colorado, and shall have the legal authority and power to offer, sell and/or install improvements that are permanently affixed to real property (Improvements). Each Registered Contractor shall comply with all applicable municipal, state and federal laws and regulations in the sale, provision, installation and financing of Improvements and professional services. C-PACE and its vendors make no assurance that any person or entity will gain additional business or any other business advantage from being a Registered Contractor and assumes no liability. Each Registered Contractor waives the right to bring or assert any claim against C-PACE and its vendors relating to its registration and status as Registered Contractor (including listing of information), and releases C-PACE and its vendors from any and all liability therefor or relating thereto.

By submission of this Registration Form, each Registered Contractor agrees that information provided on its Registration Form may be published or otherwise publically disseminated. Although C-PACE does not claim ownership of any of the information, Registered Contractors give C-PACE, by providing Information for the Registered Contractor database, each Registered Contractor automatically grants, and each Registered Contractor represents and warrants that Registered Contractors have the right to grant, to C-PACE an irrevocable, perpetual, non-exclusive, fully paid, worldwide license to use, copy, perform, display, reproduce, adapt, modify and distribute such Information and to prepare derivative works of, or incorporate into other works, such Information, and to grant and to authorize sublicenses (through multiple tiers) of the foregoing. By providing C-PACE with Information, each Registered Contractor automatically grants C-PACE all rights necessary to prohibit the subsequent aggregation, display, copying, duplication, reproduction or exploitation of the information published or otherwise made available by C-PACE by any other party.